



Transport Policy – Shemford Futuristic School, Jorhat

Bus Service

Shemford Jorhat runs 12 dedicated school buses covering major routes across Jorhat. Buses are specially designed for school students and meet all government safety regulations.. The service prioritises the safety and comfort of all children, especially younger students.

1. Eligibility :

- Available for students from Class 1 to Class XII.
- Parents must confirm route availability with the Transport-in-Charge before applying.

2. Application Process

- Fill the prescribed Transport Form (online/offline).
- Provide complete address and contact details.
- Attach a passport-size photo of the student, if required.

3. Allotment & Confirmation

- Routes and stops are fixed.
- Allocation is based on route feasibility and seat availability.
- Changes in route or stop require prior written approval.

4. Bus Fees

- Charged on a monthly or quarterly basis, as per school norms.
- Timely payment is mandatory to continue availing the service.
- No refund if service is discontinued mid-term by parents.

5. Discipline & Safety

- Students must follow all safety and behavior rules.
- Any misbehavior or damage to the bus may lead to cancellation of service.
- Parents must hand over and receive small children at the designated stop.

6. Timings

- Students should reach the stop at least 5 minutes before the scheduled time.
- Buses will not wait beyond scheduled timings.

7. Withdrawal from Service

- Submit a written notice at least 1 month in advance for discontinuation.

8. Emergency/Temporary Changes

- Any change in stop or pickup person must be informed in writing a day in advance.

9. Seat Allocation


- Seats are assigned on a first-come, first-served basis.
- Changes depend on availability and route compatibility.

10. Bus Card

- Students must carry a valid bus card while using school transport.

11. Monthly Payments

- Transport and canteen fees must be paid in advance each month.

 Payment Details

12. Annual Payment Schedule

- Payments to be made by the 10th of the respective quarter.
- Late fee of ₹10 per day will be charged after the due date.

13. Discount for Full-Year Payment

- ₹1,000 discount for full-year payment at the time of admission.

14. Payment Options

- Fees can be paid:
 - At the school office (Choladhora), or
 - Via the school mobile app.

15. Refund Policy

- All payments are non-refundable, except for the security deposit.



Van Policy

While the school does not operate its own vans, we understand the need for safe and efficient transportation, especially for students living in areas not covered by our bus routes.

To ensure the security of students and to minimize travel distance and time, parents are encouraged to apply for van service through the school's recommended transport network. This helps maintain:

- **Safety and accountability**
- **Route optimization**
- **Punctual pick-up and drop-off**
- **Coordination with school timings**

We request all parents who opt for van transport to route their request through the school so we can guide you to verified and reliable operators. This coordination ensures your child's safe and supervised commute.

